

OFFICE OF THE PRINCIPAL
DR AMBEDKAR MEMORIAL INSTITUTE OF IT & MGMT. SCIENCE (DAMITS)
JAGDA, ROURKELA, 769042

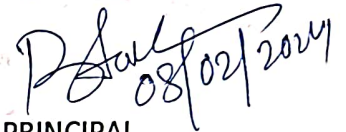
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Date: 08.02.2024

Notice

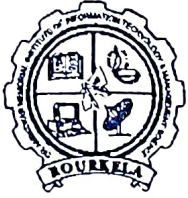
This is to inform all members of IQAC in the IQAC chamber, DAMITS that a meeting will be held on 10.02.2024 at 3.00 pm.

Hence all are requested to be present in the meeting to discuss various matter of institute.


08/02/2024

PRINCIPAL
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Dr. Ambedkar Memorial Institute of
I.T. & Management Science
Jagda, Rourkela-42

Copy to: Director /Vice principal & Co ordinator, IQAC for information and necessary arrangement.
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necessary action & records.



damits

School of IT & Mgt. Sc.

Dr. Ambedkar Memorial Institute of Information Technology & Management Science

Approved by All India Council for Technical Education, New Delhi
Affiliated to Biju Patnaik University of Technology, Rourkela.

Proceedings of 4th IQAC MEETING

A meeting of the members of IQAC was held in Principal's Chamber on 10.02.2024 at 4 p.m. in accordance with the notice served by principal to discuss and decide on the agenda detailed below.

Date :	10 TH FEBRUARY 2024	Platform	OFFLINE
AGENDA for 4 TH IQAC MEETING		A1.EXPOSURE VISIT A2.YRC A3.WOMENS DAY A4. IMPACT Lectures A5. Course Coverage Report A6. Utkal diwas celebration A7. Ambedkar Jayanti . A8. NAAC Progress A9: CSR Activities A10: World Environment Day A11 : National Yoga Day	
Members Present :		1. Dr. Bhabani Shankar Dash ,Principal. 2. Prof. Swaha Roy, Vice Principal. 3. Prof. Usha Mishra , HOD (MGT) 4. Dr. Snigdha Mishra , Associate Professor 5. Prof. Ipsita Parhi , Asst.Prof. 6. Prof. Seema Rani Giri , Asst.Prof . 7. Prof. Pramila Hembram, Asst.Prof. 8. Mr. Gatikrushna Mohanta , Accounts officer 9. Mr. Tankadhar Rout, Maintenance Officer 10. Ms. Madhusmita Behera , Alumni 11. Er. Hardeep Singh , Industrialist 12. Mr. Arnav Nayak, Student 13. Mr. Surjamani Nayak , Parent	
DETAILS OF MINUTES			
Resolution for A1: (Exposure Visit)		R1: Exposure visits are a powerful way to compliment classroom learning and provide students with the practical, real-world experience they need to succeed in their careers more preferably to NIT , RKL	
Resolution for A2 : (YRC)		R2: The YRC team should organize blood donation camps, health camps , sanitization and hygiene campaigns.	

JAGDA, ROURKELA - 769 042, ODISHA

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Resolution for A3: (Women's Day)	R3: "DigitALL: Innovation and technology for gender equality" this is the theme for 2024, we can celebrate it with pride, we should aim to both celebrate the achievements of women and raise awareness about the ongoing challenges they face.
Resolution for A4: (Impact Lecture)	R4: Choose a subject that resonates with the current trends, challenges, and interests of the students . After the lecture series take the key take a ways and feedback from the students
Resolution for A5: (Course Completion)	R5: Course Completion Report to be generated after the completion of each course respectively for each semester(s)/year(s), officer in charge was designated for taking the reports.
Resolution for A6: (Utkal Diwas Celebration)	R6: Roles and Responsibilities for Utkal Diwas Celebration along with the cultural event was discussed. Programme to be organized in the conference hall .
Resolution for A7 : (Ambedkar Jayanti)	R7: Ambedkar jayanti to be celebrated inside college campus , guest list was finalized with the consent of the chairman .
Resolution for A8: NAAC (AQAR Progress)	R8: Criteria wise progress was reviewed in detail. Inputs received from the National Seminar on Accreditation were considered while reviewing the progress and necessary changes in modus operandi, approach and initiatives were suggested to the Team Members for incorporation.
Resolution for A9: (CSR Activities)	R9: CSR activities to be conducted to foster social responsibility, community engagement, and awareness among students, faculty, and staff. Like Swachch bharat Abhiyan , tree plantation, community outreach Programmes, workshops on environment sustainability .
Resolution for A10: World Environment Day	R10: The theme for World Environment Day 2024 is "Cities Act Now", which focuses on the role of cities and urban areas in combating climate change and promoting sustainability. Awareness programmes to be organized for the students to bring about Positive approach towards environment.
Resolution for A11: National Yoga Day	R10: To organize yoga sessions for the students and staff members in an open space for the well being of everyone and to promote a holistic development of the students and staffs.

The meeting was concluded with vote of thanks Prof. Swaha Roy, IQAC Coordinator.

Signature of the Members

1. Dr. Bhabani Shankar Dash ,Principal.
2. Prof. Swaha Roy, Vice Principal.

B. Dash
10/02/2024

S. Roy
10/2/24 .

3. Prof. Usha Mishra , HOD (MGT) *U. Mishra*
10/02/2024
4. Dr. Snigdha Mishra , Associate Professor *Snigdha Mishra*
10/21/2024
5. Prof. Ipsita Parhi , Asst.Prof. *Ipsita Parhi*
10/02/24
6. Prof. Seema Rani Giri , Asst.Prof. *Seema Rani Giri*
10/02/2024
7. Prof. Pramila Hembram, Asst.Prof. *Pramila Hembram*
10/21/24
8. Mr. Gatikrushna Mohanta , Accounts officer *G.M.*
10/21/24
9. Mr. Tankadhar Rout, Maintenance Officer *Tan*
10/21/2024
10. Ms. Madhusmita Behera , Alumni *M Behera*
10/21/24
11. Er. Hardeep Singh , Industrialist
12. Mr. Arnav Nayak, Student *Arnav . N*
13. Mr. Surjamani Nayak , Parent *Surjamani*
10/02/2024